

Position Description

Position Title: National Environmental Policy Act (NEPA) Campaign Director

Location: Washington, DC

Organizational Summary

The Partnership Project, a 501(c)(3) non-profit incorporated in DC in 1999, currently has 20 groups participating, including the largest environmental advocacy groups in the country. By uniting their members and contributors on coordinated actions, the participating groups are creating a sum of citizen participation and advocacy greater than they could generate acting apart. It is governed by a 20-member board of directors and a ten-member executive committee.

General Description and Position Goals

The National Environmental Policy Act (NEPA) Campaign Director will play an instrumental role in coordinating the environmental community's response to threats and opportunities related to the implementation of NEPA. The goal of this position and the campaign are to leverage collective and shared resources of partner organizations in order to help win key battles and build broader political power and effectiveness around issues impacting the quality of environmental impact review, the consideration of public input, and the assessment of climate impacts in federal decisions affecting communities. This will include providing added rapid response and surge capacity and close coordination with existing issue coalitions as well as identify opportunities for synergy with other Combined Defense Project groups and diverse partners. This campaign includes multi-faceted work focusing on Capitol Hill outreach, field work in to be determined target states, and a robust communication initiative. He/she/they will oversee day-to-day coordination of inter-organizational communication, tracking and report of legislative and administrative threats/opportunities, and maintains and shares responsibility for execution of a shared campaign plan. This is a highly collaborative role, focused on facilitating the work of multiple issues campaigns including environmental justice, climate, public lands, endangered species, and others.

Essential Duties & Responsibilities

- Lead the development of an overall campaign plan as well as discrete legislative and administrative advocacy strategies in close partnership with coalition and Steering Committee, as well as an implementation strategy; proactively identify gaps and needs and develop proposals to fill them.
- Coordinate inter-organizational staff working group on NEPA defense, ensuring appropriate information flow, and accountability for workplan commitments.
- Track legislation and policy initiatives impacting public input, environmental review, or judicial accountability under NEPA.
- Cultivate, engage, and sustain regional and national partners to support overall plan
- Coordinate closely with the Combined Defense Project (CDP) in order to integrate the NEPA Campaign's work into the broader CDP environmental defense agenda.
- Help to update, maintain, and share information regarding campaign plan. Track and regularly report on progress toward campaign goals and accomplishment of key tactics.
- Seek and secure grants to implement campaign goals; draft and submit grant proposals and reports to existing funders.

- Rapid response execution.
- Convene regular meetings with partners on issues related to implementing campaign strategies, tactics, and rapid response plans.
- Work with partners to plan, organize, and convene regional NEPA workshops aimed at educating local stakeholders on how to better engage the NEPA process so that agencies choose conservation-oriented outcomes.
- Perform other related duties as assigned.

Qualifications

Experience, Competencies, and Education

- Bachelor's or Graduate degree in political science, communications, environment, or related field preferred.
- Minimum 4 years of experience in campaign work, issue advocacy, or related field.
- Strong coalition and project management skills.
- Knowledge of environmental policies and the related statutory/regulatory framework.
- Demonstrated ability to function at a high level under pressure and tight deadlines in a fast-paced environment with many simultaneous moving pieces.
- Excellent written and verbal communications skills, including ability to connect with a general audience.
- Experience working with traditional and social media.
- Proven ability to work in coalitions and with allies.
- Detail-oriented with strong organizational and time management skills.
- Proficiency in Microsoft Office Suite.
- Track record working successfully in teams representing a rich mix of talent, backgrounds, and perspectives – across race and gender.

Desired Characteristics

- Knowledge of the National Environmental Policy Act and the environmental review process under NEPA strongly preferred.
- Motivated, self-starter with the ability to take initiative, develop ideas, and see them through to implementation.
- Supportive of the mission of the organization and commitment to environmental justice and a broad conservation agenda. Experience working on environmental justice, public lands, climate, or infrastructure a plus.
- Campaign oriented, nimble, innovative, adaptive, and transparent.
- Highly collaborative team player.

Salary

Salary is commensurate with experience. Excellent benefits including medical, dental, and vision insurance, generous paid time off, and 401k plan.

To Apply

To apply, please send your resume and a cover letter to sschima@partnershipproject.org, subject line "NEPA Campaign Director."

We are an Equal Opportunity Employer with a commitment to economic and social justice, and do not discriminate against applicants on the basis of race, religion, gender, national origin, disability, sexual orientation, gender identity or expression, or any other characteristic protected by law. Women, people of color, LGBTQ people, and members of other historically disenfranchised populations are strongly encouraged to apply.