



Hua Nani Partners LLC
Policy | Strategy | Advisory

Job Title: Principal (Leave Support)

Location: Remote

About Hua Nani Partners

Hua Nani Partners (HNP) provides policy, strategy, and advisory services to help seed the next generation of climate and energy solutions. Building on decades of experience in philanthropy and government, including in California, the US, and internationally, and in the non-profit and private sectors, we provide customized support to clients committed to addressing the climate crisis.

The Hua Nani team brings versatility in skills and in-depth knowledge across sectors, working with a range of climate funders, policy think-tanks, communication strategists, clean tech startups, state and local governments, and international climate actors including national governments.

Position Overview

HNP is seeking a full-time Principal to join our team from approximately November through June to backfill our leadership team during a combination of medical and parental leaves, with the strong possibility of staying on permanently thereafter. The Principal will take leadership with project management and client relations, working closely with the larger HNP team.

We will consider applications on a full-time salaried basis as well as consulting arrangement proposals from independent contractors.

Essential Functions

- Client management, including regular communications over Zoom
- Client work, including report writing, strategy, project management in close coordination with junior staff
- Supporting business development through network outreach, proposal drafting, and potential client cultivation

Selection Criteria

Essential Skills

- Passion for addressing climate change
- Well-versed in U.S. climate policies and politics
- Strong interpersonal skills to effectively represent HNP in client relations
- Solid understanding and values of diversity, equity and inclusion policies and politics
- Strong work ethic with the ability to independently manage workflow in a remote environment; able to juggle multiple projects and deadlines at a given time



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- Team player
- Strong written and verbal skills

Desired Skills

- State climate policy expertise
- International climate policy expertise
- Understanding of the climate philanthropy space
- Understanding of climate policy approaches for island nations

Benefits & Compensation

Compensation

Competitive compensation package commensurate with experience.

Paid Time Off

HNP offers 14 paid holidays (encompassing federal, California, and Hawaii holidays), and employees may take leave/sick time on an as needed basis.

Paid Family Leave

One month leave fully paid with an additional three months leave at 50% pay (four months total).

Retirement

HNP offers a 401k plan administered by Guideline with 100% employer match up to 6% of compensation and 100% immediate vesting after six months of service.

Health Insurance

Our health insurance offerings are flexible based on the needs of the candidate.

Apply

To apply, please send a cover letter and resume to info@huanani.com. For questions on the position, contact Diana Madson, Principal, at diana@huanani.com.

Hua Nani Partners values diversity and equality. We provide equal opportunity -- through recruitment, employment, training, compensation and promotion -- regardless of race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, and gender identity or expression.